Internal Quality Assurance Cell (IQAC)

Gandhi Institute For Technology (GIFT)

(Approved by AICTE, New Delhi & Govt. of Odisha, Affiliated to BPUT and SCTE & VT Odisha)
At:Gramadiha, Po: Gangapada, Dist- Khurda, City-Bhubaneswar, Pin: 752054
Web : www.gift.edu.in Email : support@gift.edu.in
Contact No: 7873008173

Ref:-

DATE:- 13.5.2022

ACTION TAKEN RPORT

ON

RESOLUTIONS MADE IN 26 TH. IQAC MEETING HELD ON 9.12.2021.

- **Resolution:-** Henceforth, the ongoing TI-PI – CC performance of each faculty member shall be reviewed by Administrative Officer (HR) weekly and necessary action shall be taken against defaulter faculty member.

  Action Taken:- Regularly, A.O.(HR) is monitoring the performance report and discussing with defaulter faculty members in his chamber.

- **Resolution:-** It was resolved that, the existing COVID-19 guide lines of state Govt. to be strictlyobeyed by each student and each employee.

  Action Taken:- As per time to time notification of Registrar, the state Govt. Covid-19 appropriate behavior was being strictly followed inside the campus.

- **Resolution:-** All concerned HODs to float enquiry for new equipment procurement and submit the note sheet to Principal along with comparative statement towards approval for new purchase. Prior to this , Departmental budget to be sanctioned.

  Action Taken:- During last week of December 2021, the budget of each Department being sanctioned by the authority. EEE department procured 1,55 Lakhs lab equipment for Diploma lab excluding procurement of tools of worth 8000/-. ECE department procured lab equipment of 0.36 lakhs excluding Lab maintenance of 16000/. ME department has processed file towards procurement of drawing boards of worth 32000/-

- **Resolution:-** After review of the planning made by each HOD towards organizing seminar , guest lecture, etc, it was resolved that, Dr. Amar Das, Head – Research to coordinateon this

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CONTINUATION SHEET

Action Taken:- Accordingly, each Department organized as per details below.

Department	Activity month	Activity category
EEE/ EE	March 2022	1 Guest lecture
ECE	December 2021	1 Guest lecture
Ag. Engg.	Feb. 2022	1 Seminar & 2 Guest lecture
	March 2022	1 Seminar & 1 Guest lecture
ME	March 2022	1 Invited talk
MCA	December 2021	2 Guest lecture
ME	December 2021	AICTE sponsored one week workshop
	March 2022	1 Guest lecture

- **Resolution:-** It was resolved that, each HOD to conduct at least one value added course in this semester and at least one activity of eachsociety.

  Action Taken:- Accordingly, EEE/EE department conducted 2 courses (one in Jan.22 & other in April 22 each 7d duration); ECE department one course in Jan.22; ME department 2 courses in December each of one week duration and CSE department conducted one course in March 22. However MBA department presently continuing one course of total 50 hrs duration.

- **Resolution:-** As per practice the parents feed back to be collected during upcoming parents meet at different districts and states, During upcoming Alumni meet in this month, the feed back from Alumni to be collected in our prescribed form and analysis report to be submitted in time. AO (HR) to collect the students feed back through online mode and submit the report. Placement cell to collect the feed back from employers on our students performance in prescribed format.

  Action Taken:- During each Sunday Parents meet being conducted at state district level and outside state level(started from 17.4.2022), the parents feed back are being collected & the analysis work is in progress by SPOC.
  AO (HR) have collected the students feedback (in online mode) during Jan.22 to March 22) & the analysis work is in progress by AO (HR). IQAC is reviewing all stake holders feedback format for any editing (if required).

- **Resolution:-** After review of the NBA work progress of CSE & ECE department, It was resolved to complete all work in all respect within next one month.

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CONTINUATION SHEET

Action Taken:- The e-SAR has been submitted to NBA on 17.4.2022 and file work is at final stage.

- **Resolution:-** Towards submission of AQAR of last academic year to NAAC, it was resolved that all SPOCs to upload the data & documents of last academic year through online system as soon as possible. Towards cycle-2 accreditation by NAAC, It was resolved to complete all filing work by all concerned within next 15 days.

Action Taken:- For cycle-2 accreditation by NAAC, all filing work completed in time and NAAC Peer team visited campus on 30.3.2022 & 1.4.2022. Finally GIFT accredited with A^{++} grade.

IQAC COORDINATOR

Dr. Ch. V.S Parameswara Rao

Principal cum Chairman IQAC

<u>C.C to:-</u>
- All concerned members of IQAC for kind information and necessary action
- Vice Chairman Sir, Balaram Panda Trust for kind information.
- OSD for kind information & necessary action.
- A.O (HR) for kind information and necessary action