



Internal Quality Assurance Cell (IQAC)

Gandhi Institute For Technology (GIFT)

(Approved by AICTE, New Delhi & Govt. of Odisha, Affiliated to BPUT)
At: Gramadiha, Po: Gangapada, Dist- Khurda, Bhubaneswar, Pin: 752054

Web : www.gift.edu.in Email : gift_bbsr@yahoo.co.in

City Office: (0674)2561008, 2561445, Mobile No- 7873008101/194

Letter No

NOTICE

Dated 11/08/2022

Hereby all IQAC members are requested to attend the IQAC meeting in person on 20.08.2022 (Saturday) at 2:00 P.M in our mini conference hall (Room No. 309) as per COVID guide lines. The agenda of meeting is as below .

Agenda of IQAC meeting

1. Appraising the Action Taken Report of last IQAC Meeting
2. Review of pending issues of previous meeting (if any).
3. Review of Feed-back received from Students, Alumni, Employer & Parents and " Action Plan " to there of.
4. Review of our preparedness for NEP-2020.
5. Review of NBA 2021-22 (CSE & ECE) work progress.
6. Review of Research Activity during last six months.
7. Review of Collaboration with other institutions & industries and activities conducted during last six months.
8. Review of existing internal question pattern and seating arrangement and suggestions for any change (if required).
9. From IQAC online & hard copy documentation system, review of all activities conducted (both at Departmental level & Institutional level) during last 3 months and review of " Action Plan " for quality enhancement in next academic year.
10. Review of proposals towards improvement of Quality in Teaching & Learning.
11. Review of PO, PSO & CO attainment of each department.
12. Any other items with the permission of the chair.

Thanking You


11/8/22
IQAC COORDINATOR


11/8/22
Dean IQAC


CHAIRMAN, IQAC

Principal
Gandhi Institute for Technology
Bhubaneswar

Contd....



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Letter No

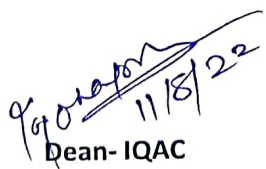
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C.C to:-

- All concerned members of IQAC for kind information and necessary action
- Vice Chairman Sir, Balaram Panda Trust for kind information.
- H.R Cell for kind information and necessary action.
- Facility Manager for information and necessary action
- Software development cell with a request to post this Notice in GIFT website for wide circulation.


11/8/2022
IQAC COORDINATOR


11/8/22
Dean- IQAC


CHAIRMAN, IQAC
Principal
Gandhi Institute for Technology
Bhubaneswar



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Gandhi Institute For Technology (GIFT)

(Approved by AICTE, New Delhi & Govt. of Odisha, Affiliated to BPUT and SCTE & VT Odisha) At: Gramadiha,

Po: Gangapada, Dist- Khurda, City-Bhubaneswar, Pin: 752054

Web : www.gift.edu.in Email : support@gift.edu.in Contact No: 7873008173

MOM 28

Date: 25.08.2022

(MINUTES OF MEETING)

Date: - 20.8.2022

Time: - 2 PM to 4 PM

Venue: - Conference Hall, Room No. 309

Members present:-

1. Dr. Ch. V.S Parameswara Rao, Chair person.
2. Er. Samir Ranjan Panda, Management Member. *Samir Panda*
3. Dr. Alok Mohapatra, Dean-IQAC cum Faculty Member. *Alok Mohapatra*
4. Prof. Pratyush Ranjan Mohapatra, Faculty Member. *Pratyush Mohapatra*
5. Mr. Bhabagrahi Mohapatra, Administrative Member.
6. Dr. Manoranjan Mishra, Administrative Member.
7. Sri Apurba Samantaray, Nominated Member (Student).
8. Dr. Ratikant Dash, Faculty member *Ratikant Dash*
9. Prof. Sibananda Mishra, IQAC coordinator. *Sibananda Mishra*
10. Mr. Arun Prasad Jena, Nominated Member (Parent)
11. Er. Nihar Ranjan Rout, Nominated Member (Alumni).
12. Prof. Suchitra Pattanaik, Faculty Member. *Suchitra Pattanaik*
13. Dr. Satya Ranjan Pattanaik, Faculty Member.
14. Dr. Prasanna Kumar Rout, Faculty Member. *Prasanna Kumar Rout*
15. Dr. Ravinarayan Panda, Faculty Member.
16. Dr. Stuti Awasthi, Departmental SPOC.
17. Prof. ^{Monali Madhusmita} Gayatri Mohanty, Departmental SPOC. *Monali Madhusmita*
18. Prof. Rani Dubey, Departmental SPOC. *Rani Dubey*
19. Prof. Shibani Hota, Departmental SPOC. *Shibani Hota*

Contd..

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Continuation Sheet


The Leave of absence was granted to:-

1. Mr.Mihir Kumar Maharathi, Nominated Member (Local Society),
2. Mr.Santosh Barala, Nominated Member (Industrialist).
3. Mr.Sandip Kumar Jena, Nominated Member (Employer).

Agenda.

1. Appraising the Action Taken Report of last IQAC Meeting
2. Review of pending issues of previous meeting (if any).
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4. Review of our preparedness for NEP-2020.
5. Review of NBA 2021-22 (CSE & ECE) work progress.
6. Review of Research Activity during last six months.
7. Review of Collaboration with other institutions & industries and activities conducted during last six months.
8. Review of existing internal question pattern and seating arrangement and suggestions for any change (if required).
9. From IQAC online & hard copy documentation system, review of all activities conducted (both at Departmental level & Institutional level) during last 3 months and review of "Action Plan "for quality enhancement in next academic year.
10. Review of proposals towards improvement of Quality in Teaching & Learning.
11. Review of PO, PSO & CO attainment of each department.
12. Any other items with the permission of the chair.

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Continuation Sheet

IQAC coordinator welcomed all the members present in Room, introduced to all new members joined in Cell and he requested to Dr. Ch. V.S Parameswara Rao to chair the IQAC meeting.

Agenda 1:- Appraising the Action Taken Report of last IQAC Meeting

IQAC coordinator submitted the Action Taken Report of last IQAC meeting –No.27 held on Dt.13.5.2022 before the members and appraised the same to all members present.

Agenda 2: Review of pending issues of previous meeting (if any).

NIL

Agenda 3:- 3. Review of Feed-back received from Students, Alumni, Employer & Parents and “Action Plan” to thereof.

Resolution:- Through LCD projector, IQAC coordinator presented the Feedback responses received from Alumni, students on teaching-learning, Employer & parents along with suggestions by stakeholders. Further IQAC coordinator presented the analysis report (prepared in Likert’s 5 point scale) of all feedbacks towards review.


After review, it was resolved that, IQAC shall forward the sentiment score & reasonable-suggestions to concerned faculty in-charge for necessary action planning at their end towards Quality improvement.

Action: - IQAC

Agenda 4:--Review of our preparedness for NEP-2020.

Resolution:- Through LCD projector, IQAC coordinator presented in detail about :-

- How to make GIFT a multidisciplinary Institution at UG Level.
- To develop details of programs with combinations
- Regarding adding credit for community development projects, environmental education & projects, etc...
- To plan for Interdisciplinary and multi-disciplinary projects.
- To plan the course & Credit for multiple entry & exit after 1st. Year, 2nd. Year & 3rd. Year.
- To plan for implementation of ABC (Academic Bank Credit) system for students.
- In alignment with NSQF, GIFT to plan for skill courses and integrate it in main stream education.
- Planning of GIFT for teaching students in vernacular languages and Indian knowledge system.
- To develop / transform the curriculum & teaching- learning process for outcome based education.


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Continuation Sheet

- Initiation of blended learning.

After presentation, Dean-IQAC informed that, most of these presented activity we are conducting. However after receipt of necessary instruction from AICTE, we will be ready for NEP-2020.

Action: - Dean-IQAC

Agenda 5: Review of NBA 2021-22 (CSE & ECE) work progress.

Resolution:- NBA coordinator explained about the status & informed that the NBA peer team shall visit our college for inspection from 26.8.2022 to 28.8.2022. It was resolved that nobody can avail any leave during visit.

Agenda 6: Review of Research Activity during last six months.

Resolution: - IQAC coordinator through LCD projector presented the status of each department on Research activity (from data received through online documentation system). After review, Principal shown his unhappiness. It was resolved that, Dean R&D shall take all steps for submission of more funded project proposals to different Govt. funding agency.

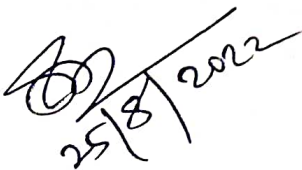
Action: - Dean R&D

Agenda 7: Review of Collaboration with other institutions & industries and activities conducted during last six months.

Resolution: - IQAC coordinator through LCD projector presented the status of collaborative activity conducted during last 6 months (from data received through online documentation system). After review, Principal expressed his unhappiness. It was resolved that, HODs of each department to coordinate with concerned SPOC for conducting at least one activity during this academic year.

Action: - HODs & Prof. S Biswas (SPOC)

Agenda 8: Review of existing internal question pattern and seating arrangement and suggestions for any change (if required).


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Continuation Sheet

Resolution :- IQAC coordinator informed the difference between our internal test question pattern & BPUT examination question pattern along with a suggestion pattern. After review, PIC examination & NBA coordinator expressed the PO attainment problem on suggested pattern. It was resolved that, PIC-Examination shall review take necessary suitable action very soon.

Action: - PIC-Examination

Agenda 9 : From IQAC online & hard copy documentation system, review of all activities conducted (both at Departmental level & Institutional level) during last 3 months and review of “ Action Plan “ for quality enhancement in next academic year.

Resolution: IQAC coordinator through LCD projector presented the details of all activity conducted both at Departmental level & Institutional level during last 3 months. (From data received through online documentation system). After review, it was resolved that, IQAC to conduct a meeting on “Quality improvement & online documentation system” inviting all HODs and SPOCs of each departmental & institutional activity.

Action:- Dean-IQAC & IQAC coordinator

Agenda 10:- Review of proposals towards improvement of Quality in Teaching & Learning.

Resolution: Towards improvement of quality, IQAC coordinator suggested the following points as:-

- Development of GIFT museum to keep all important projects, GIFT past achievements, robots, etc..
- Conducting more quiz test in online mode in class room.
- Weekend online class for doubt clearing.
- Mentor cum Tutor – verification of student weekly routine.
- Hands on training from day one.
- Establishment of Student Support cell.
- Board as “For any suggestion or any problem plz mail to”
- Faculty online teaching to be available in web site.
- Student centre live chat facility.
- For less internal mark conducting additional test no mark moderation system.
- Link with industry / Employer for new technology development.
- Each laboratory to have some extra equipment (out of syllabus) for Fun by students.


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All members discussed on each proposal and it was resolved that, to check the feasibility of above suggestions, the same proposals to be presented before all HODs during upcoming meeting with HODs by IQAC.

Action:- Dean-IQAC & IQAC coordinator

Agenda 11:- Review of PO, PSO & CO attainment of each department.


Resolution: Due to lack of time, this agenda was being kept pending for review during next IQAC meeting.

Agenda 12:- Any other items with the permission of the chair.

Resolution: NIL

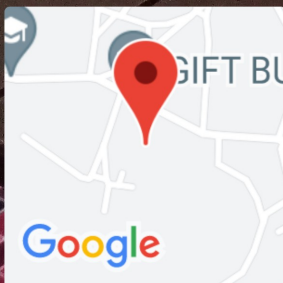
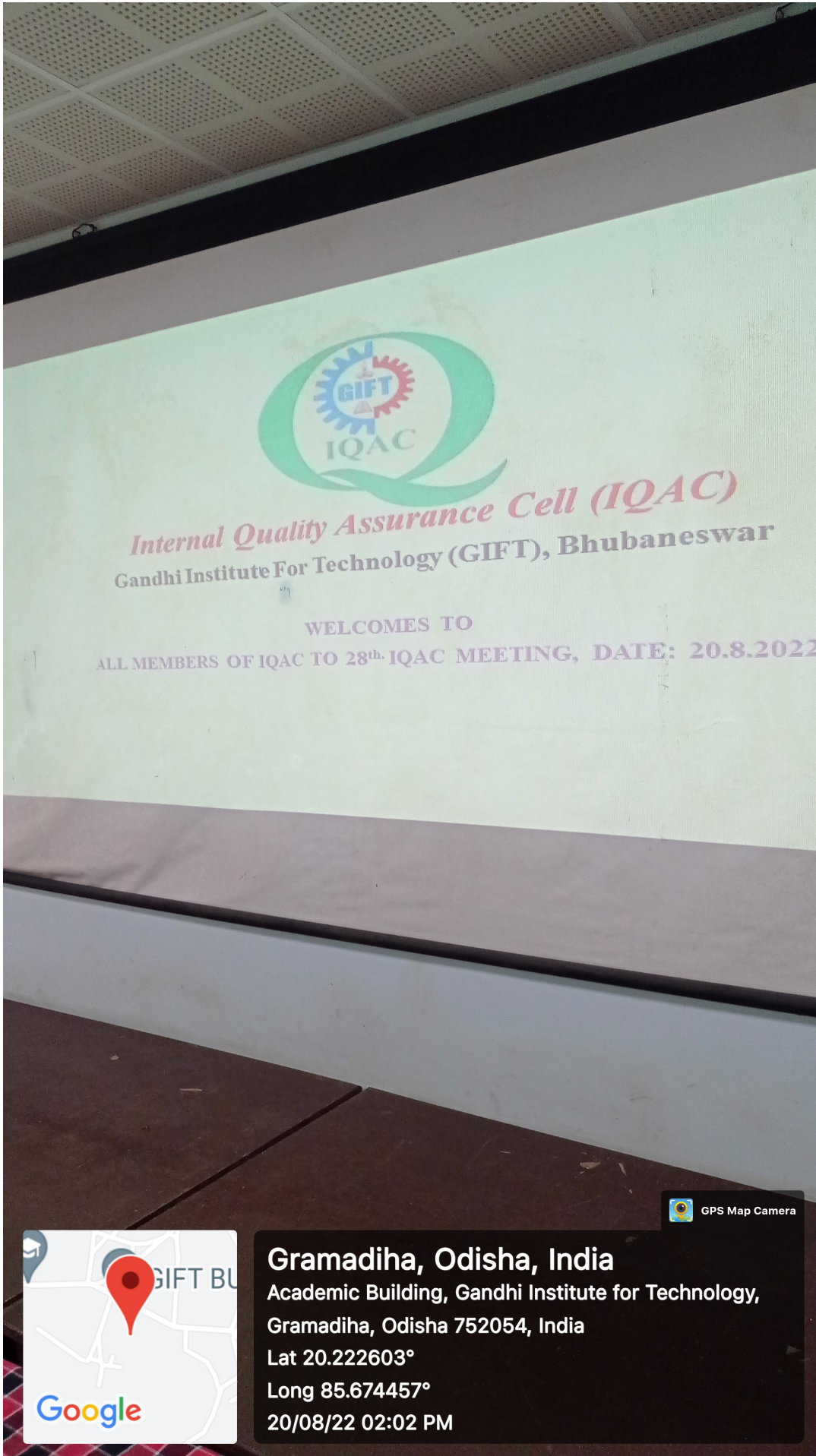

25/8/2022
IQAC COORDINATOR


25/8/22
Dean-IQAC


Dr. Ch. V.S Parameswara Rao
Principal cum Chairman IQAC

C.C to:-

- All concerned members of IQAC for kind information and necessary action
- Vice Chairman Sir, Balaram Panda Trust for kind information.
- OSD for kind information & necessary action.
- A.O (HR) for kind information and necessary action.
- All HOD.



Gramadiha, Odisha, India

Academic Building, Gandhi Institute for Technology,
Gramadiha, Odisha 752054, India

Lat 20.222603°

Long 85.674457°

20/08/22 02:02 PM

