



GIFT AUTONOMOUS, BHUBANESWAR

Minutes of the 3rd meeting of the Governing Body of GIFT Autonomous, Bhubaneswar held on 22.02.2025 (Saturday) at 02:30 pm in the Mini Conference Hall of GIFT Autonomous, Bhubaneswar.

Members Present:

Sl. No	Name	Contact No & E-mail ID
1.	Prof. (Dr.) Satya Prakash Panda Chairman, GGI, Odisha	Tel: 9437855555 Email: chairman_giet@yahoo.com
2.	Sri Biranchi Narayan Panda Secretary, Balaram Panda Trust, Bhubaneswar	Tel: 9437037008 Email: biranchipanda61@gmail.com
3.	Prof. (Dr.) Patita Paban Panda Director, GIFT Autonomous, Bhubaneswar	Tel: 7873008100 Email: director@gift.edu.in
4.	Prof. (Dr.) Durga Prasad Mohapatra Professor (CSE), NIT Rourkela (UGC Nominee)	Tel: 9437648628 Email: durga@nitrkl.ac.in
5.	Prof. (Dr.) Trilochan Sahu Principal, GIFT Autonomous, Bhubaneswar	Tel: 7873008101 Email: principal@gift.edu.in
6.	Dr. Prasanna Kumar Rout Dean (IQAC), GIFT Autonomous, Bhubaneswar	Tel: 7873008164 Email: deaniqac@gift.edu.in
7.	Prof. Tarun Kumar Registrar, GIFT Autonomous, Bhubaneswar	Tel: 9437095336 Email: registrar@gift.edu.in

Members Present Online:

8.	Prof. (Dr.) Chandra Dhwaaja Panda Secretary, GGI, Odisha	Tel: 9437077860 Email: dr.cdpanada@gmail.com
9.	Prof. (Dr.) Manas Ranjan Kabat Principal, IMIT, Cuttack (BPUT Nominee)	Tel: 9861173326 Email: manaskabat@yahoo.com

A. GENERAL AND PROCEDURAL MATTERS

GB-03(2025)-01: Welcoming all members to the GB meeting by the Chairman.

Chairman welcomed all the members

GB-03(2025)-02: Ratification of the appointment of the Principal

The Governing Body unanimously ratified the appointment of the new Principal.

The GB approved the appointment.

[Annexure - A1, Page 6-11]

GB-03(2025)-03: Confirmation of the minutes of the 2nd Meeting of the GB held on 01.01.2024 at GIFT Autonomous, Bhubaneswar.

The minutes of the 2nd GB Meeting held on 01.01.2024 at GIFT, Bhubaneswar was sent to all the members for their comments regarding correctness of recording of the minutes. Comments received from the members have been incorporated. A copy of the minutes was given in Annexure for confirmation by the GB.

The GB confirmed the minutes of the 2nd GB Meeting held on 01.01.2024.

[Annexure- A2, Page 12-14]

GB-03(2025)-04: Presentation of the action taken report on the decisions made in the 2nd Meeting of GB held on 01.01.2024 and to discuss matters arising out of the minutes.

The GB noted the action taken report and directed that there should be 2 numbers of GB meetings in an Academic Year.

[Annexure- A2, Page 12-14]

GB-03(2025)-05: Presentation on the Executive Summary of the Annual Report for the Year 2023-24

The executive summary of the annual report for the year 2023-24 of the institute was presented before the Governing Body.

The GB took note of the above.



B) ACADEMIC MATTERS:

GB-03(2025)-06: Approval of Minutes of 3rd Academic Council Meeting

The minutes of the 3rd Academic Council Meeting was shared with all GB members.

The GB approved the minutes.

[Annexure- A4, Page 18 - 22]

GB-03(2025)-07: Approval of AQAR 2023-24 of NAAC

The Annual Quality Assurance Report (AQAR) 2023-24 of NAAC was presented before the GB members.

The GB approved the AQAR 2023-24.

GB-03(2025)-08: Presentation of Academic progress of the Academic Year 2023-24.

The result analysis of the Academic Year 2023-24 was presented by the Principal. He also informed the GB members about the Internal Academic Audit carried out in different departments of the institute.

The GB noted the above.

C) MISCELLANEOUS ITEMS:

GB-03(2025)-09: Accreditation of different courses of the Institute.

The Institute is going to meet the NBA compliance of Computer Science & Engineering, and Electronics & Communication Engineering departments on or before April, 2025.

The GB noted the above and suggested that the institute should apply for NBA accreditation of Agriculture Engineering Department.

GB-03(2025)-10: Co-curricular & Extra-curricular activities of the students.

The principal shared the news of achievements of our students in various Co-curricular & Extra-curricular activities of the students and informed about the

"TECH FEST: FESTRONIX- 2025" that is going to be conducted on 20 & 21 March, 2025.

The GB congratulated the winners & the Institute and suggested for active engagement of all concerned.

GB-03(2025)-11: Conduct of Skill Courses in the Institute.

The Principal appraised the GB members of different Skill Trainings provided under PMKVY 4.0

The GB noted the above and expressed satisfaction on the efficacy of the trainings. GB also suggested to conduct FDPs by bringing experts from reputed institutes. They also advised to send faculty members from various departments to the reputed institutes like SRM, VIT, etc. to learn new technologies and acquire contemporary knowledge.

GB-03(2025)-12: Research Activities undertaken in the Institute.

The Principal presented different research activities undertaken by the Institute under the guidance of the Research & Development Cell.

The GB noted the above and suggested to increase the seed money to the teachers for publishing in SCIE & IEEE journals to enhance the research & publication. However, the faculty members should be encouraged to publish research articles in SCIE & IEEE journals.

GB-03(2025)-13: Placement Activities of the Institute in the Academic Year 2023-24

The Principal presented the placement data of the Academic Year 2023-24.

The GB noted the above and suggested to keep a comprehensive placement data with the highest, lowest and average package of the employed students.



GB-03(2025)-14: Proposal to revise the financial powers of the Principal and HODs

The proposal to revise the financial powers of the Principal from Rs. 5 lakhs to Rs. 10 lakhs and that of HODs from 1 lakh to 5 lakhs was placed before the GB for approval.

The GB approved the above proposal.

GB-03(2025)-15: Proposal for changes in the course structure for the Academic Session 2025-26

The principal intimated the GB members about the following changes in the course structure from the Academic Session 2025-26.

- Change the name of the course from "Agriculture Engineering" to "Agricultural Engineering".
- Change the name of the course from "Computer Engineering" to "Computer Science & Technology".
- Introduction of a new course: M.Sc. in Industrial Safety Management with 30 seats

The GB noted and approved the above.

The meeting concluded with thanks to the Chair.

The date of the next meeting will be decided in consultation with the Chairman, GB.



Prof. (Dr.) Trilochan Sahu
Principal-cum-Member Secretary, GB



Prof. (Dr.) Satya Prakash Panda
Chairman, GB



3rd Meeting of Governing Body

GIFT Autonomous, Bhubaneswar

Date: 22.02.2025

Time: 2:30 PM

Venue: Conference Hall (Room No. 309)



GIFT AUTONOMOUS, BHUBANESWAR

Agenda of the 3rd meeting of the Governing Body, GIFT Autonomous, Bhubaneswar to be held on 22.02.2025 (Saturday) at 02:30 pm in the Conference Hall (Room No. 309) of the Institute.

Members of the Governing Body:

Sl. No	Name	Contact No.
1.	Prof. (Dr.) Satya Prakash Panda Chairman, GGI, Odisha	Tel: 9437855555 Email: chairman_giet@yahoo.com
2.	Prof. (Dr.) Chandra Dhwanja Panda Secretary, GGI, Odisha	Tel: 9437077860 Email: dr.cdpana@gmail.com
3.	Sri Biranchi Narayan Panda Secretary, Balaram Panda Trust, Bhubaneswar	Tel: 9437037008 Email: biranchipanda61@gmail.com
4.	Prof. (Dr.) Patita Paban Panda, Vice- Chairman, Balaram Panda Trust, Bhubaneswar	Tel: 7873008100 Email: director@gift.edu.in
5	Prof. (Dr.) Jagadish Panda Trustee, Balaram Panda Trust, Bhubaneswar	Tel: 9437233987 Email: director@giet.edu
6.	Prof. (Dr.) Durga Prasad Mohapatra Professor (CSE), NIT Rourkela (UGC Nominee)	Tel: 9437648628 Email: durga@nitrkl.ac.in
7.	Prof. (Dr.) Manas Ranjan Kabat Principal, IMIT, Cuttack (BPUT Nominee)	Tel: 9861173326 Email: manaskabat@yahoo.com
8.	Additional Secretary to Govt. SD&TE Department (State Govt. Nominee)	Tel: 9437056543 Email: sdte.addl@gmail.com
9.	Mr. Ashok Kumar Basa Executive Vice President of the World Federation of Engineering Organization (Management Nominee)	Tel: 9937015320 Email: akb.beb@gmail.com
10.	Prof. (Dr.) Prasanna Kumar Rout Dean (IQAC), GIFT Autonomous, Bhubaneswar	Tel: 9437497666 Email: deaniqac@gift.edu.in
11.	Prof. Tarun Kumar, Registrar, GIFT Autonomous, Bhubaneswar	Tel: 9437095336 Email: registrar@gift.edu.in
12.	Prof. (Dr.) Trilochan Sahu, Principal, GIFT Autonomous, Bhubaneswar	Tel: 7873008101 Email: principal@gift.edu.in



GIFT AUTONOMOUS. BHUBANESWAR
3rd Governing Body Meeting
AGENDA

- GB-03(2025)-01: Welcoming all members to the GB meeting by the Chairman.
- GB-03(2025)-02: Ratification of the appointment of the Principal.
- GB-03(2025)-03: Confirmation of the minutes of the 2nd Meeting of the GB held on 01.01.2024 at GIFT Autonomous, Bhubaneswar.
- GB-03(2025)-04: Presentation of the action taken report on the decisions made in the 2nd Meeting of GB held on dt.01.01.2024 and to discuss matters arising out of the minutes.
- GB-03(2025)-05: Presentation on Executive Summary of the Annual Report for the year 2023-24.
- GB-03(2025)-06: Approval of Minutes of 3rd Academic Council Meeting.
- GB-03(2025)-07: Approval of AQAR of NAAC.
- GB-03(2025)-08: Presentation of Academic progress of the Academic Year 2024-25.
- GB-03(2025)-09: Accreditation of different courses of the Institute.
- GB-03(2025)-10: Co-curricular & Extra-curricular activities of the students.
- GB-03(2025)-11: Conduct of Skill Courses in the Institute.
- GB-03(2025)-12: Research Activities undertaken in the Institute.
- GB-03(2025)-13: Placement Activities of the Institute in the Academic Year 2023-24.
- GB-03(2025)-14: Revision of financial powers of the Principal and HODs.
- GB-03(2025)-15: Proposal for the changes in the course structure for the Academic Session 2025-26.

Agenda Notes

GB-03(2025)-01: Welcoming all members to the GB meeting by the Chairman.

The Chairman welcomed all the members and invited the Principal to conduct the meeting.

GB-03(2025)-02: Ratification of the appointment of the Principal.

Dr. Trilochan Sahu joined as the Principal of GIFT Autonomous on 01.11.2024.

The appointment of the Principal Dr. Trilochan Sahu is to be confirmed.

GB-03(2025)-03: Confirmation of the minutes of the 2nd Meeting of the GB held on 01.01.2024 at GIFT Autonomous, Bhubaneswar.

The minutes of the 2nd Meeting of the GB held on 01.01.2024 at GIFT Autonomous, Bhubaneswar were sent to all members for their comments regarding correctness of the recording of the minutes. Comments received from the members have been incorporated.

A copy of the minutes is given in the Annexure for confirmation of GB.

[Annexure - A1 is attached for information of the GB.]

GB-03(2025)-04: Presentation of the action taken report on the decisions made in the 2nd Meeting of GB held on dt.01.01.2024 and to discuss matters arising out of the minutes.

The action taken is presented to the GB.

[Annexure – A2 is attached for the information of the GB.]

GB-03(2025)-05: Presentation on Executive Summary of the Annual Report for the year 2023-24.

The executive summary of the Annual Report for the year 2023-24 is presented to the GB.

[Annexure – A3 is attached for the information of the GB.]

GB-03(2025)-06: Approval of Minutes of 3rd Academic Council Meeting.

The minutes of the 3rd Academic Council meeting is presented to the GB for approval.

[Annexure - A4 is attached for the information of the GB. The GB may approve the minutes]

GB-03(2025)-07: Approval of AQAR of NAAC.

The AQAR of NAAC was presented to the GB for approval.

GB-03(2025)-08: Presentation of Academic progress of the Academic Year 2023-24

The result analysis of the Academic Year 2023-24 is presented by the Principal. He also informed the GB members about the Internal Academic Audit being carried out by the institute.

GB-03(2025)-09: Accreditation of different courses of the Institute.

The Institute got the NBA accreditation for Civil Engineering, Mechanical Engineering and Electrical & Electronics Engineering departments till 30.06.2027. This is for the information of GB members.

GB-03(2025)-10: Co-curricular & Extra-curricular activities of the students.

The details about the co-curricular and extra-curricular activities conducted by the institute are presented to the GB:

- Sports Meet
- Annual Day
- Musical Nights
- Hobby Club Activities
- Robotics Club
- Collaborative Learning

GB-03(2025)-11: Conduct of Skill Courses in the Institute.

Details of the various skill enhancement programmes that the students have gone

through under OSDA are presented to the GB.

[Annexure – A3]

GB-03(2025)-12: Research Activities undertaken in the Institute.

The details about the various research activities and projects undertaken by the faculty members of the institute are presented to the GB.

[Annexure – A3]

GB-03(2025)-13: Placement Activities of the Institute in the Academic Year 2023-24.

The achievements of the SD&P department of the institute and department-wise placement details are presented to the GB.

[Annexure – A3]

GB-03(2025)-14: Proposal to revise the financial powers of the Principal and HODs.

The proposal to revise the financial powers of the Principal from Rs. 5 lakhs to Rs. 10 lakhs and that of HODs from 1 lakh to 5 lakhs is placed before the GB for approval.

GB-03(2025)-15: Change in the name of courses for the Academic Session 2025-26 and Introduction of new M.Sc. course

The Principal informed the GB members that the names of 02 (two) courses have been changed and one new M.Sc. course has been introduced as follows:

- Agriculture Engineering is changed to Agricultural Engineering
- Computer Engineering is changed to Computer Science & Technology
- M.Sc. in Industrial Safety Management